

**Village of Carpentersville
Community Development Department**

Always contact this department at (847) 551-3478 with any building permit questions or for assistance.

Permits Required

A permit is required prior to starting any construction activity. All requirements of the building code shall be complied with whenever a structure or parts, appurtenances, and other systems therein is erected, installed, altered, converted, remodeled, structurally repaired, moved, or changed.

A permit is issued only to allow work to proceed. It is the duty of owners and contractors to comply with all ordinances relating to the construction of buildings or other structures, and all codes, rules, standards, and procedures pertaining to or regulating the activities undertaken.

Permits are required for the following construction activities:

- Accessory structures
- Additions
- Air conditioners, new or replaced
- Building moving and construction
- Cabinetry greater than 4 linear feet
- Decks
- Dog runs
- Driveways, driveway ribbons, and aprons
- Electrical rough-ins
- Electrical service upgrades
- Exterior door opening modifications
- Exterior entrance and overhead door replacement
- Fences and when replacing fence posts
- Fireplaces
- Foundation stabilization repair
- Gazebos
- Hot tubs, spas
- Lawn irrigations systems
- Parking lots
- Patios
- Pergolas
- Permanently mounted garage gas heaters
- Porches
- Primary structures
- Remodeling
- Retaining walls higher than 24 inches

Roofing or re-roofing
Sewer repair involving replacement of pipe
Sheds greater than 6 feet by 8 feet in any one dimension
Sidewalks
Siding or re-siding
Site grading changes
Structural repairs, buildings and accessory structures
Structure and/or interior demolitions
Swimming pools
Temporary sales or construction trailers
Tree removal on public property
Water heater and furnace replacements
Water or drain lines, replacement or new
Window replacement or new openings
Other activities not specifically listed below

Note: Other Village Departments, such as Fire, Engineering, and Public Works may also require permits to be issued prior to the start of construction activity. Please contact the Community Development Department at (847)551-3478 for information

Permits are not required for the following;

Ordinary repairs and maintenance
Arbors, trellises or other similar landscaping features
Building mounted satellite dishes less than 30 inch diameter
Building security systems
Cabinetry less than 4 linear feet
Electrical fixture replacement
Fire pits
Free standing sheds less than 6 feet by 8 feet
Gutters & downspouts
Inflatable or prefabricated swimming pools less than 24 inches deep
Low voltage wiring
Mailboxes
Painting
Plumbing fixture replacement
Sewer rodding
Swing sets, jungle gyms and similar recreational equipment
Temporary signs in residential areas (must be placed on private property)
Tuck pointing
Wallpapering
Window awnings that project less than 48 inches
Window shutters, cupolas, and similar architectural trim